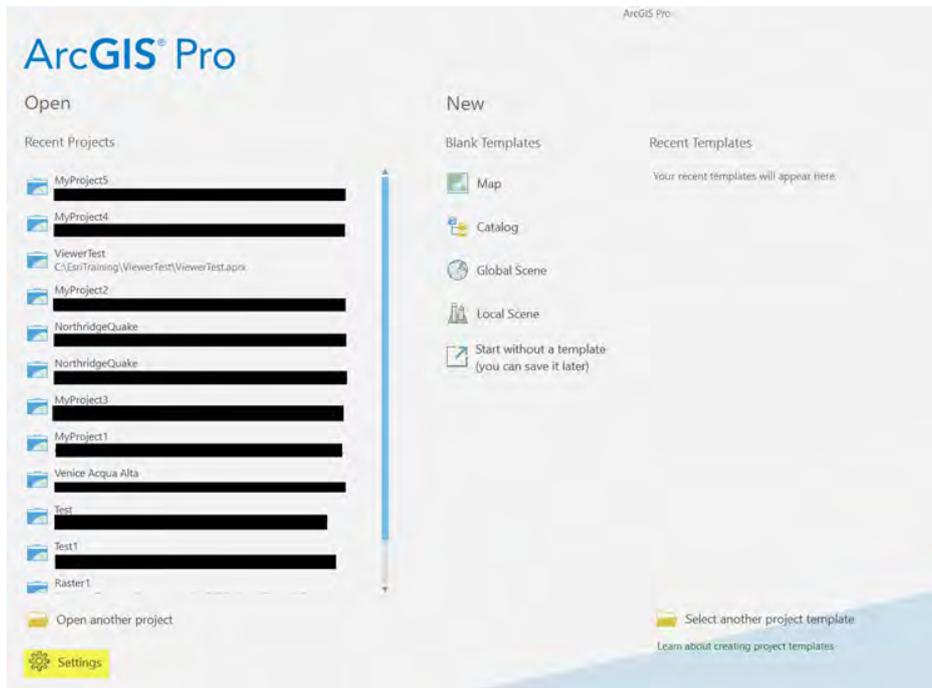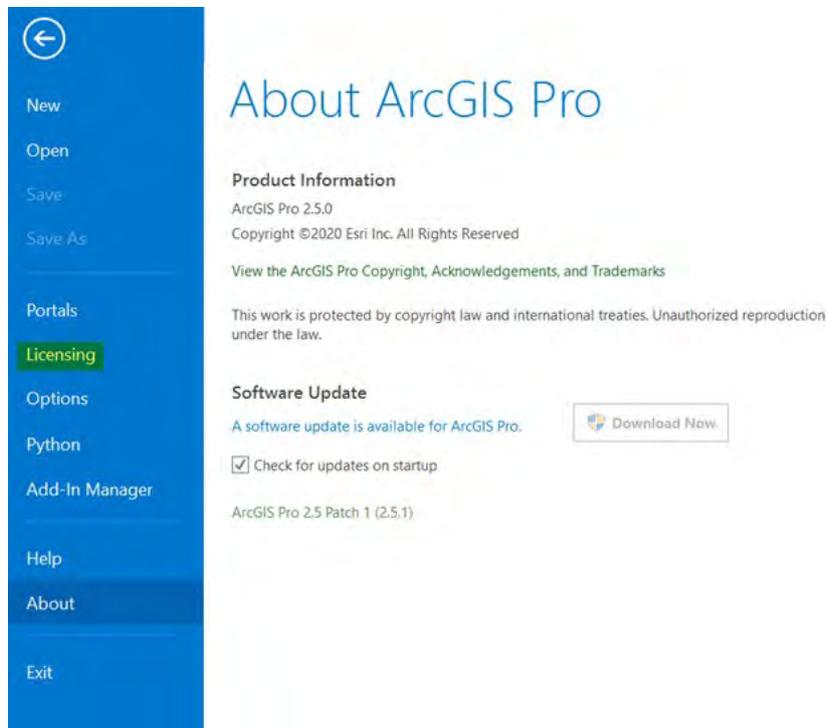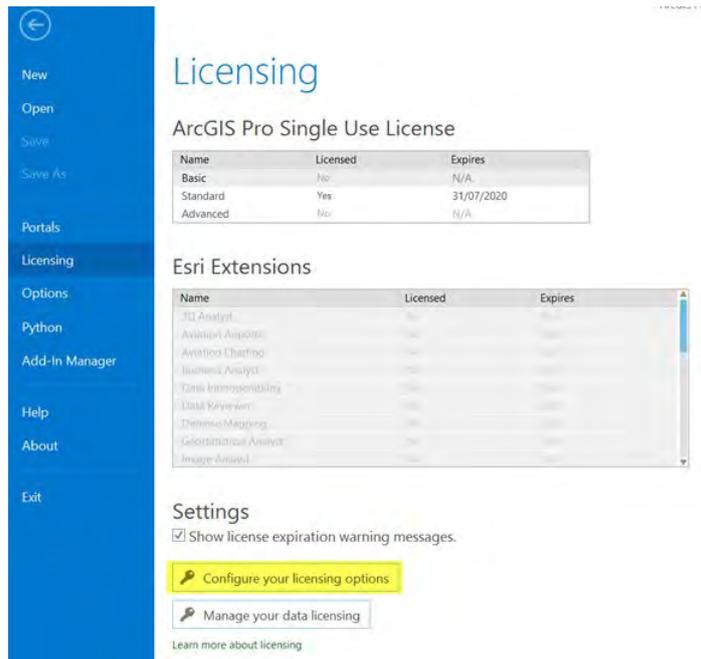# Deauthorizing ArcGIS Pro Single Use licenses offline

Open your ArcGIS Pro and go to **Settings** at the bottom of the page

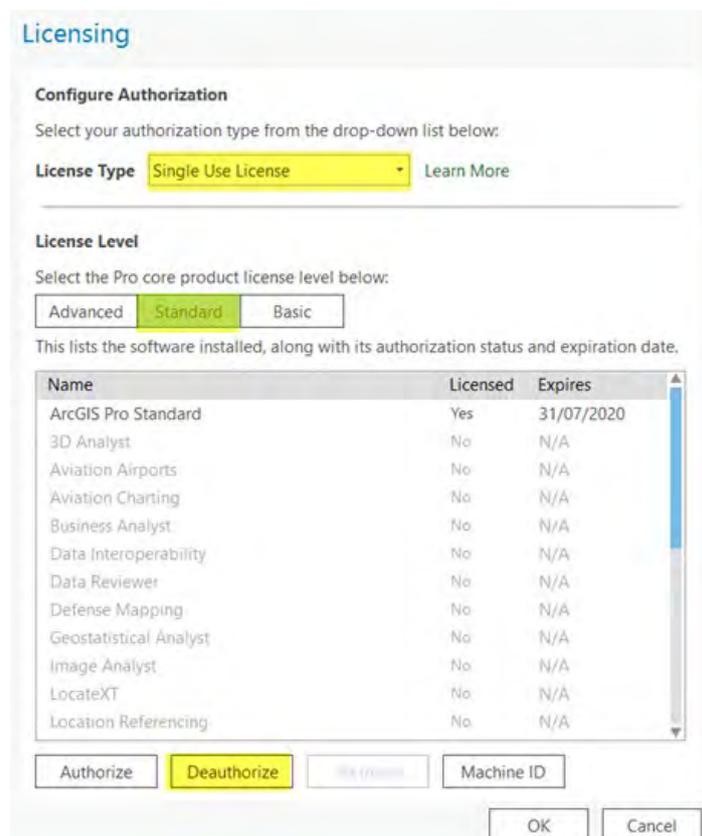Select **Licensing** from the right-hand panel as shown below

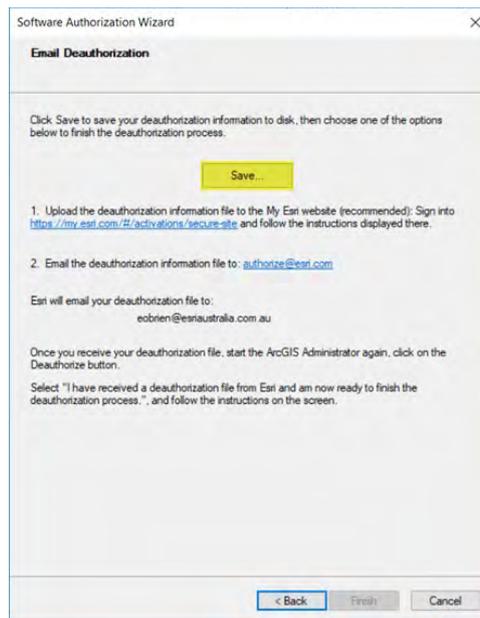Select **Configure your licensing options**

From the drop-down menu, select **Single Use License**

Choose the license level you wish to remove
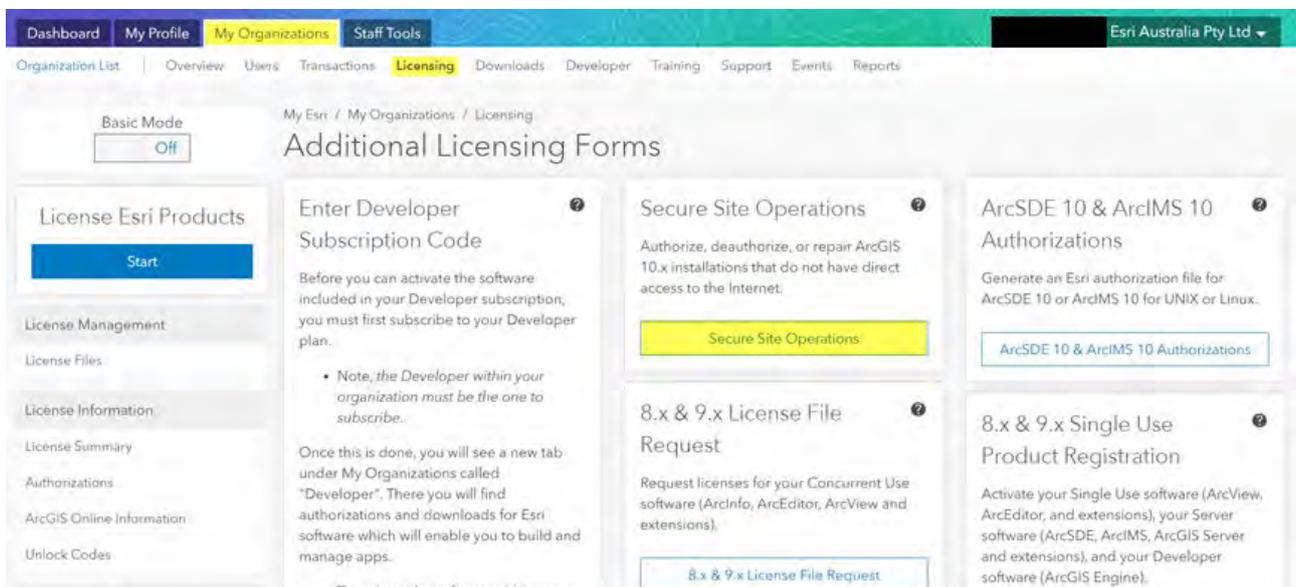
Click **Deauthorize**

Click **Save** to produce a **deauthorize.txt** file and save it to a location of your choice.
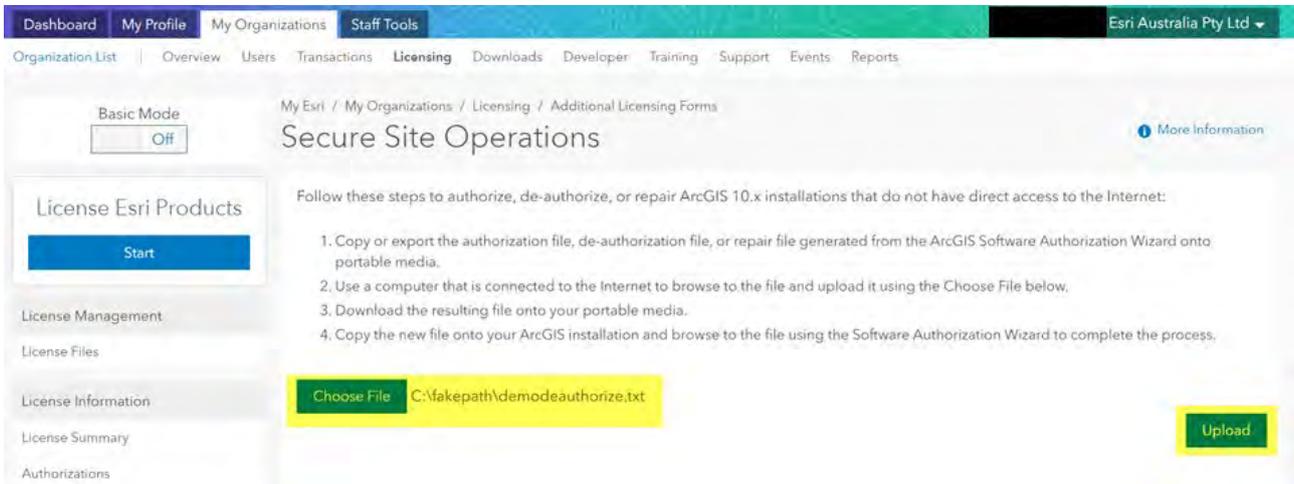

From a device connected to the Internet, log in to My Esri.
NOTE: The account must have minimum permissions to make licencing changes

Navigate to **My Organization > Additional Licensing Forms > Secure Site Operations**
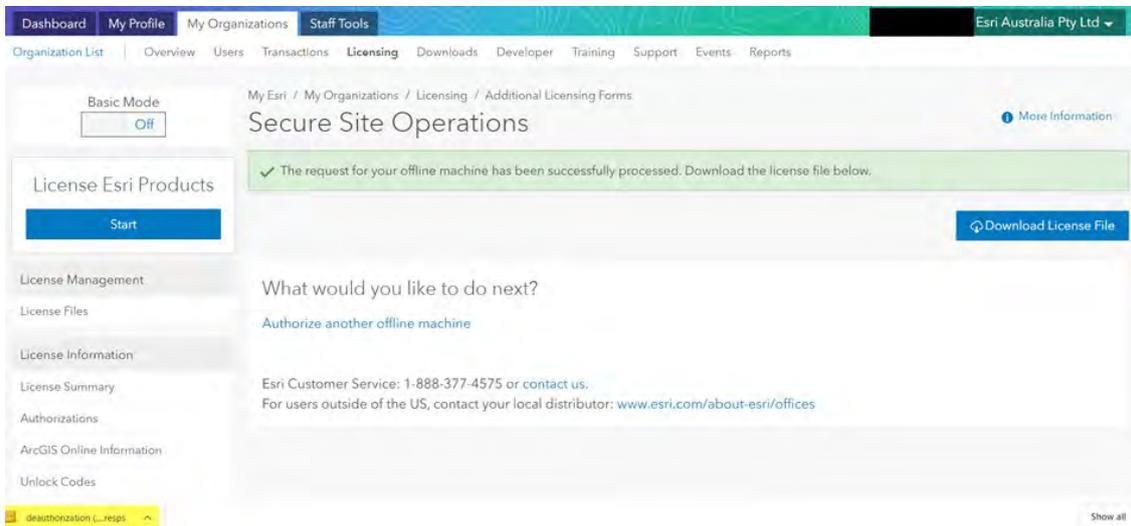
Using the **Choose File** button, browse to the **deauthorize.txt** file you created earlier and click **Upload**
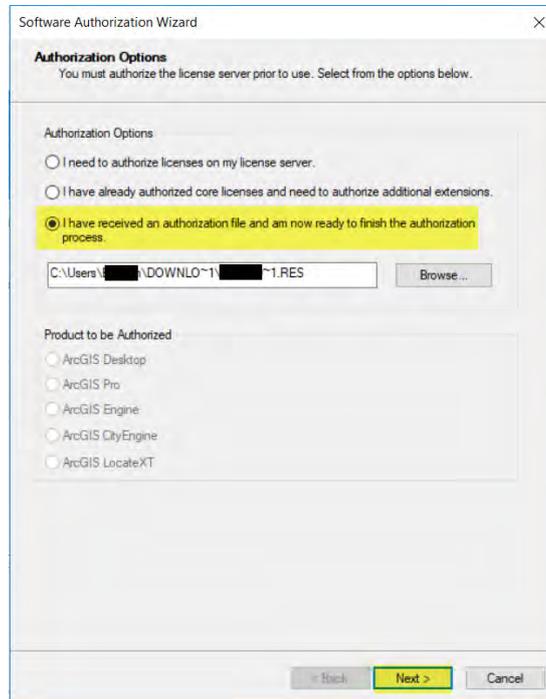

Your secure deauthorization file will download and will be displayed on the bottom left-hand side of your web browser.

Click on the file and allow it to run and make changes to your machine when prompted.

You will be returned to the software deauthorization screen and your file automatically referenced.

Click **Next** to proceed.

A notification will appear confirming the completion of the authorization process. You will also see a list of the authorized features.

Click **Finish** to close the wizard